Action Plans

Key

ACTIONS MUST BE 'SMART'

Specific, Measurable, Achievable, Realistic and Time bound

CLOSED ACTION/Risk

Risk ID	Risk Title	Action Owner	Accept, Contingency, Transfer, Reduce or Avoid	Details of Action	Key Milestones			Date Reviewed
	Increased leafleting	GE	A	Plan for initial uptake of applications	Streamline application process	31-Dec-10	0%	
	Increased	GL	^	Fiair for initial uptake of applications	Increase enforcment for start of	31-Dec-10	076	
	leafleting	GE	А	Plan for initial enforcement	scheme	31-Dec-10	0%	
	Excessive objections	GE	А	Ensure messages & publicity are clear on why powers are being introduced, what will be controlled and how.	Discuss publicity with Media & develop comms plan	31-Dec-10	0%	
	Incorrect zoning	GE	A	Check that no other problem areas are outstanding	other services	10-Nov-10	100%	
	Insert new row al	bove						

CLOSED RISK																
Risk ID							Corporate Objective			Residual Risk (Current Risk			Date Risk	
Category- 000- Service Area Code		Opportunity/ Threat		Risk Cause	Consequence	Date raised	1 to 6	l	P	I	P	I	P			
			Potential initial increase in		Initial surge in applications and											
	Increased leafleting		leafleting when scheme published	Increased publicity of scheme	enforcmement	30-Sep-10	3	3	3	3 3	3	3	3	GE	30-Sep-10	
			Excessive numbers of objections are received from some		B	40.11 40								0.5		
	Excessive objections	<u> </u>		The prospect of leafleting controls	Reputational damage	10-Nov-10	3	3	3	3 3	3 3	3	3	GE	10-Nov-10	
	Incorrect zoning	Т	Problems occur in areas not controlled by leafleting	Problem areas are not controlled	Reputational damage	10-Nov-10	3	3	3	3	3	3	3	GE	10-Nov-10	
		 				+					1	<u> </u>				
Insert new	nsert new row above															

Risk ID Categories

CRR-000 Corporate Risk Register **SRR-000** Service Risk Register

CEB-000 CEB reports

Project/Programme Risk Register PRR-000 PCRR-000 Planning Corporate Risk Register Planning Service Risk Register PSRR-000

Service Area Codes

PCC	Policy, Culture & Communication	CS	Customer Services
CD	City Development	FI	Finance
CHCD	Community Housing & Community Development	BT	Business Transformation
CA	Corporate Assets	PS	Procurement & Shared Services
OCH	Oxford City Homes	CP	Corporate Performance
CW	City Works	LG	Law and Governance
ED	Environmental Development	CRP	Corporate Secretariat
CL	City Leisure	PE	People & Equalities

Corporate Objective Key

- 1: More Housing Better Housing for all
- 2: Stronger & more inclusive communities
- 3: Improve the local environment, economy & quality of life
- 4: Reduce anti-social behaviour
- 5: Tackle climate change & promote environmental resource management
- 6: Transform OCC by improving value for money and Service performance